



A place for everyone.  Come as you are.

Position Title: Worship & Ministry Coordinator
Position Type: Part-time (20-30 hours a week)
Location: Smithville Christian Reformed Church, 6522 Townline Rd, Smithville, ON L0R 2A0

PURPOSE

Smithville CRC is seeking a ministry leader to join our community and fill two areas of leadership. The primary area of leadership is as our worship leader. The secondary area is dependent upon the gifting and interest of the applicant.

Primary Duties & Responsibilities -

It is God's desire to see the body of Christ functioning as fully and as healthily as possible. To that end He has given leaders to the church whose task it is to "speaking to one another with psalms, hymns, and songs from the Spirit." (Eph.5: 19). This includes heartfelt praise to our Lord through during communal worship and any other functions through music of all appropriate forms. The Worship Coordinator will:

- Co-ordinate the functioning of the musical segment of corporate worship within our entire congregation to display authentic and heartfelt worship.
- Provide input to and oversee all aspects of worship in conjunction with the Pastor and others involved in worship planning, including participation in weekly or biweekly staff meetings.
- Lead the music segments of Sunday worship & special events worship a minimum of twice monthly.
- Recruit additional gifted musicians and contributors for participation in our services as required.
- Schedule all participating musicians and any contributors to the music in co-ordination with the Pastor and office staff.
- Communicate with the Pastor regarding song selection and any themes.
- Ensure distribution of lyrics and order of songs to office staff for projection during service in a timely manner.
- Facilitate and encourage growth in musical talent within our church family.
- Develop community within the church around music where opportunities exist (praise teams, choirs, etc.)

Secondary Duties & Responsibilities -

We are also praying for a candidate who can lead us in more than just worship and are seeking a candidate who can direct the ministry of the church in one of the following areas, based on the unique way God has gifted them:

- Children's ministry
- Youth discipleship
- Adult faith formation
- Community outreach
- Another mutually beneficial area

As we discern this secondary area of leadership, our desire is to be in prayerful conversation with the candidate to identify the ways we can best be in ministry together to serve our church family and our wider community. We want to partner with the candidate as the Holy Spirit empowers us to restore all people through the love of Jesus, and equips us to live out the truth of God's Word.



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Accountability -

- S/he is accountable to the Executive Committee in terms of setting direction and attainable goals.
- S/he is to seek Executive approval before making significant changes to the function and style of worship music
- S/he will communicate with Ministry Staff for mutual support, peer accountability and coordination.
- S/he will submit monthly written reports to the Executive Committee including previous activities and future plans in music worship.

QUALIFICATIONS AND PREFERRED SKILLS

The Worship Coordinator must:

- Possesses a personal belief in the Lord Jesus Christ as Saviour.
- Evidence of a lifestyle consistent with Scripture
- Be or become a member of Smithville CRC and in agreement with stated vision and mission.
- Have a thorough knowledge of worship music of all styles and its place in communal worship
- Be able to communicate clearly and effectively.
- Be able to establish good working and positive personal relationships between people; be encouraging and relational.
- Own problem-solving skills.
- Be able to operate independently and under limited supervision.
- Preferred abilities include:
 - outstanding abilities in musical performance including multiple instruments
 - formal training in a musical discipline
 - related experience in leading worship

TERMS OF EMPLOYMENT

- The position is a part-time position.
- The candidate will be expected to work approximately 20 -30 hours per week.
- The position is probationary for 4 months after which it will be reviewed annually.

Remuneration: \$__ per hour, commensurate with qualifications and experience.

TO APPLY:

Email a cover letter, including a brief statement of faith as well as your resume to the Office at office@smithvillecrc.ca or Council Chair Henry DeKlerk at henry@granderie.net by September 14th, 2023.